

# Prairie Skills Employment Services

## Boissevain and Area

### **Environmental Service Aide**

Grade 10, valid class 5 drivers license, casual, great communication skills

### **Cook 1**

Casual, Grade 12 GED, prior cooking experience is necessary

### **Health Care Aide**

Long term care, health care certificate necessary, clear criminal record check

### **Direct Support Professional**

\$13.75/hr, casual, part-time, full-time, to start immediately, grade 12 or equivalent, 18 years of age or older

### **Substitute Custodian**

Previous cleaning experience considered an asset, clear criminal record and child abuse registry check

### **ECE or Childcare Assistant**

40hr work week, current criminal record check and child abuse registry check, valid first aide and CPR, completed an ECE diploma

### **Facility Screener**

Grade 12, experience or post secondary in office support or business admin, valid class 5 license, great organization skills, comfortable using a computer

### **Swine Technician**

Animal handling and husbandry experience, loading and unloading of livestock

### **Produce/Bakery/Deli Clerk**

Full-time and part time positions available

### **Dietary Aide**

Casual, grade 10, prior food handling experience, services and clean up duties

### **Agriculture Service Technician**

2-3 years related experience, diagnose and repair equipment, knowledge of farm equipment is an asset, full-time permanent position

### **Home Centre Manager**

Great technical knowledge and experience, great customer services skills, at least 5 years or more experience in sales

### **Ag Clerk/Delivery Driver**

Valid class 5 drivers license, great customer service and communication skills, part-time

### **Immunization Verifiers**

Verifying vaccine records, enforce COVID regulations, must be fully vaccinated, casual

### **Drafting Technician**

Full-time, Drafting Trade Certification, experience using 3D modeling software, great computer skills, great benefits and RRSP program

### **Payroll Clerk**

Responsible for payroll, T4's, accounts receivable, great organization skills, experience an asset but not required, training will be provided

### **Automotive Mechanic**

Ticketed mechanic preferred, Monday to Friday full-time position, diagnose, repair and provide maintenance to vehicles, hard working and able to work alone

### **Framing Carpenter/CNC Operator**

Valid drivers license, full-time, carpentry experience, ability to read shop drawings, training provided, RRSP contributions

### **Summer Students**

Students enrolled or currently taking Agribusiness, Financials, Business Admin, process transactions, provide over the counter deposit transactions, balance daily transactions



## **Contact us**

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

## **Services**

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Boissevain and Area

### Job Coach

Monday - Friday, great communication skills, paid days off, great benefits

### Graphic Designer

Full-time permanent job, experience with graphic design programs, create advertising, posters, promotional ads, knowledge in web content management

### Bookkeeper

Part-time, remote or rural work, previous experience an asset, great organization skills

### Community Programmer

Planning, organizing and facilitating community events and recreational activities, contract work, some evenings and weekends, grade 12

### Office Assistant

Excellent typing skills, great computer and clerical skills, bookkeeping knowledge would be an asset, reception, proofreading

### Educational Assistant

Full-time term position, teaching experience an asset, clear criminal record and child abuse registry, great organization skills

### Cemetery Groundskeeper

Seasonal position, general maintenance, repairing grave stones, cutting the lawn, equipment can be provided

### Yard Attendant

Assist with loading and unloading of freights, supply great customer service, Class 3 would be an asset, ability to work outside in all weather conditions, able to lift 50lbs

### Automotive Mechanic

Hard working, great communication and organization skills, experience with a variety of power tools, mechanically inclined, repairs and maintenance on vehicles, experience an asset

### Administrative Assistant

Monday to Friday, full-time in spring/summer, part-time in winter, office and clerical experience an asset, great customer service, strong organization skills

### Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

### Services

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration
- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government





# Prairie Skills Employment Services

## Killarney and Area

### Swine Technician

Animal handling and husbandry experience, loading and unloading of livestock

### Wash Bay Technician

Washing and sanitation of trucks, great communication skills, maintain a safe work area, part-time

### Sales Agronomist

Degree or Diploma in Agriculture, minimum 5 years experience in sales, previous experience in management, great communication skills

### Deli/Produce Clerk

Part-time positions available

### Administrative Clerk

Two positions available, full-time & part-time, experience with accounting, post-secondary education, general office duties

### Human Resource Advisor

Post secondary in Business Administration, 1-2 years experience in an office setting, great intellectual skills, great organization and communication

### Sales Part Representative

Grade 12 diploma, great communication and customer service skills, on-call farm visits, order parts, product set up, maintain inventory

### Clerk III

Valid class 5 drivers license, grade 12 GED, post secondary or training in business admin

### Customer Service Clerk

Full-time, great communication, assist customers with finding products

### Yard Worker/Dispatcher

Assembling and arranging orders for delivery, assisting customers, valid class 5 drivers license and Class 3 or willing to obtain, able to operate forklift

### Class 1A/3 Drivers

Valid license, acceptable driving record, working independently, above average pay (\$30-35/hr), clear criminal record check

### Early Childhood Educator

Experience working with children, fun and energetic personality, clear criminal record and child abuse registry check, child care assistants are encouraged to apply

### File Maintenance

Great customer service skills, operate POS system, update price cards for merchandise, modify and post flyers

### Direct Support Worker

Great communication skills, full-time and casual positions, valid class 5 drivers license, organized



### Contact us

[www.prairieskills.com](http://www.prairieskills.com)  
[prairieskills@outlook.com](mailto:prairieskills@outlook.com)  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

### Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Killarney and Area

### Substitute Custodian

Previous cleaning experience considered an asset, clear criminal record and child abuse registry check

### Day Service Workers

Valid class 5 license, rotating shifts, coffee shop staff and second hand store attendants, great communication skills

### Shop Administrator

Finance and accounting experience, great customer service and communication skills, ordering parts, inputting data, benefits package

### Recreation Director

Experience working in recreation, great communication skills, strong understanding of Microsoft programs, great benefits

### Health Care Aide

Part-time, certified Health Care Aide, valid class 5 license, clear criminal record and child abuse registry check, great communication skills

### Sales Associate

Great communication skills, full-time permanent position, experience in sales, self motivated, great pension and benefits

### Resource Coordinator

Identifying services for senior citizens, work with community groups, provide wellness checks, aide seniors in filling out forms, arranging transportation services, part-time position

### Seasonal Labourer

Loading and unloading grain, maintain and clean facility, valid class 1 or 3 license an asset, strong communication skills

### Greenskeeper

Full-time position, experience operating lawn care equipment, reliable and trustworthy, to start in 2022

### Servers/Bartenders

Full-time/part-time & Casual positions, must have Serve It Safe certificate, 18 years of age or older, willing to train

### Facility Screener

Casual position, grade 12 GED, valid class 5 license, knowledgeable with computers, great organization and communication skills

### Animal Care Technicians

Full-time positions, \$16.00/hr, experience working with animals, able to lift 25kg, valid class 5 license

### Administrative Assistant

Part-time, great customer service and communication skills, organized, comfortable using Microsoft programs

### Service Manager

Great customer service skills, management experience, High School Diploma, Post secondary schooling in a technical field, monitor department performance

### Farm Labourer

Experience working with cattle an asset, assist with feeding cattle, herd health management, fencing and harvest in late summer/fall, great communication skills

### Spray Truck Operator

Seasonal, must be willing to get a Pesticide Applicator license, have a valid drivers license



### Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

### Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Deloraine and Area

### Home Care Aide

Health care aide certificate an asset. Providing quality care and living needs in the home setting. Part time available.

### Health Care Aide Part Time

Grade 12, cooking and cleaning

### Customer Service Clerk

Great communication and organization skills, part-time, self motivated

### Student Employment

Student employment opportunities available, please ask for ad for more info

### Baggers/Mill Helpers

Farm related experience considered an asset, forklift training an asset, able to lift 50lbs

### Cook

Grade 12 GED, Food Handler training course (can obtain within 6 months), great communication skills

### Treasurer

Salary negotiable, knowledge of computerized accounting programs, maintain financial records, payroll

### Swine Technician

Animal handling skills, prepare areas for shipping and receiving animals, feeding animals, hard working

### Hardware Manager

Create yearly budget, 3 years retail experience, high attention to detail, great customer service skills, strong technical and leadership skills

### Class 1 Driver (Various)

Casual, capable of traveling to the USA, background knowledge of Super B conveyances, strong work ethic

### Swine Technician

Animal handling and husbandry experience, loading and unloading of livestock

### Cook

Knowledge of the Canada Food Guide, prior cooking experience considered an asset, part-time position

### Facility Screener

Grade 12 GED, valid class 5 license, great organization skills, knowledgeable with computer programs, part-time

### Driving Instructor

Clean driving record, valid class 5 license, coaching or youth guidance experience, instructor permit preferred or willing to obtain, grade 12

### Gas Bar Attendant

Great customer services skills, running fuel pumps, operating computerized till, assist with stocking inventory, organizing merchandise, general housekeeping

### Summer Students

Students enrolled or currently taking Agribusiness, Financials, Business Admin, process transactions, provide over the counter deposit transactions, balance daily transactions

### Resource Coordinator

Identifying services for senior citizens, work with community groups, provide wellness checks, aide seniors in filling out forms, arranging transportation services, part-time position



## Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

## Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Souris and Area

### Environmental Services Aide

Grade 10, efficient work and organization, communication skills

### Class 1 Driver (Various)

Casual, capable of traveling to the USA, background knowledge of Super B conveyances, strong work ethic

### Daycare Staff

Part-time and Full-time positions, experience with childcare is an asset, clear criminal record and child abuse registry check

### Night Auditor

\$13.00/hr, 4-5 shifts per week, great organization skills, audit previous shift finances, great customer services, general cleaning duties, complimentary breakfast prep

### Clerk III Facility Screener

Valid class 5 license, grade 12 diploma, clear criminal record check and child abuse registry, casual position, computer skills, great communication

### Customer Service Representative

Greeting and assisting clients, restocking shelves and counting inventory, operate POS system, evening/weekend/day/part-time/full-time shifts

### Truck Unloading Assistant

Available on Thursdays, must be there an hour before truck arrives, flexible hours, able to lift 25-50lbs

### Home Care Worker

2 days a week, \$17.00/hr, cooking meals, feeding pets, able to lift 120-150lbs once to twice a day, preferably female, valid drivers license and working vehicle

### Vaccination Screeners

Must be 16 years of age or older, weekends, evenings, days, request proof of vaccination, to start ASAP

### Production Manager

Analyze feed samples, great communication and supervisory skills, maintain production, shift work

### Environmental Service Aide Supervisor

Grade 12 GED, experience working in leadership roles, knowledge with computer software

### Swine Technician

Animal handling and husbandry experience, loading and unloading of livestock

### Handi Transit Drivers

Part-time, on call, must have a class 4 license, weekdays only, needed immediately

### Substitute Teacher

Previous teaching experience required, clear criminal record and child abuse registry check

### Automotive Technician

Licensed technician preferred, able to conduct maintenance checks and repairs, able to lift 25kgs, benefits and health plan

### Construction Labourer

Valid class 5 license, strong work ethic, construction experience an asset, wage paid based on experience, knowledge of power tools and basic construction equipment

### Customer Service

4-6 weekend shifts per month, 4-6 evening shifts per month, mature and dependable individual, customer service experience

### Greenskeeper

Position is March 15th - Oct 31st, operate various golf course equipment, experience an asset, valid class 5, coordinate staff and activities

### Rig Hands

Several locations in Manitoba, great pay and benefits, must have First Aide and H2S tickets before you can work



## Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

## Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Melita and Area

### ECE II & Childcare Assistants

Full-time and part-time positions, 18 yrs of age or older, current CPR/First aid, clear criminal record and child abuse registry check

### Pump Attendant

Provide excellent customer service, sell merchandise, provide pump and till services

### Grocery Clerk X2

Great customer service skills, stocking shelves, running tills, assisting customers with purchases and finding merchandise

### Assistant Manager

Full-time position, coaching and training staff, great benefits and pay scale, assist with day-to-day operations, ordering and stocking merchandise, great customer service skills

### ECE and Childcare Assistants

Clear criminal record and child abuse registry checks, post secondary in Early Childhood Education, First Aide & CPR or willing to obtain, outgoing and energetic personality

### Summer Students

Students enrolled or currently taking Agribusiness, Financials, Business Admin, process transactions, provide over the counter deposit transactions, balance daily transactions

### Petroleum Driver

Class 1a or Class 3, able to work extended hours and weekends, experience with farm/oil industry, clear drivers abstract

### Home Care Attendant

Health Care Aide Certificate or other combination of education and experience considered, casual and part-time positions

### Environmental Services Aide

Grade 10, efficient work and organization, communication skills

### Dietary Aide (Casual)

Grade 12 GED, Food Handlers Course (willing to obtain in 6months), great communication skills

### Sales Agronomist

Bachelor of Science in Agriculture or relative work experience, CCA accreditation considered an asset, able to work independently

### Mechanic

Experience working with farm equipment, maintenance and repair of heavy equipment, part-time or full-time position

### Truck Drivers

Valid Class 1 license, able to haul potatoes, grain, equipment and straw, home on weekends and evenings

### Farm Labourer

Able to work long hours during harvest, able to operate a variety of farming equipment, part-time or full-time position, weekends, evenings, and holiday hours

## Hartney and Area

### Administrative Assistant

Admin assistant certificate, strong secretarial skills, comfortable with Microsoft office

### Precision Ag Specialist

Knowledge of farming equipment and GPS systems, multiple locations hiring, full-time, great time management skills

### Utility Assistant

Valid class 5, grade 12 GED, knowledge about public works, operation of equipment

### Hotel Staff

18 years of age or older, great customer service skills, answer client and guess inquiries, day shifts and night shifts

### Swine Technician

Animal handling and husbandry experience, loading and unloading of livestock

### Program, Kitchen & Cleaning Staff

Part-time/casual positions, experience working with children, ECE II diploma an asset, clear criminal record and child abuse registry check

### Summer Students

Students enrolled or currently taking Agribusiness, Financials, Business Admin, process transactions, provide over the counter deposit transactions, balance daily transactions

### Service Technician

Knowledge of farm equipment, strong mechanic skills



### Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

## Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government



# Prairie Skills Employment Services

## Brandon and Area

### Class 1 Drivers

Hauling bulk liquid throughout Canada and northern USA, experience and asset, must be able to cross the border

### Business Agronomist

Valid class 5 drivers license, have a great knowledge and understanding of agriculture, highly motivated

### Professional Interpreters

Able to speak fluent English, able to interpret for a wide range of languages

### Child and Family Service Workers

Please request the job link to view multiple positions available

### Swine Technician

Animal handling and husbandry experience, loading and unloading of livestock

### Production Worker

Ability to work in a variety of environments and lift up to 60lbs, assembly line work, cutting and packaging products, \$15 - \$22.00/hr

### Sanitation Worker

Previous manufacturing experience an asset, able to lift 60lbs, sanitizing and disinfecting of production areas, \$20-\$21/h, comfortable working in a fast paced environment

### Ag Equipment Sales Manager

Great customer service skills, strong communication skills, previous agricultural experience, valid class 5 license, leadership like qualities

### Sales Rep - Turf Products

Grade 12, 1-3 years sales experience, current salespersons permit for MB, organized, great customer services and communication skills, arrange shop displays

### Health Care Aide

Grade 12 GED, Health Care Aide Certificate, great communication and organization skills

### Housekeeping Aides

Grade 10, able to work independently, great attention to detail and organization

### Home Care Attendant

Health Care Certificate, valid class 5 drivers license, able to work independently

### Human Resource Coordinator

Addressing employee and public concerns, prior experience required, post secondary in HR Management

### Beauty Advisor

Able to lift 25lbs, knowledge and passion for hair and makeup, able to stand on your feet for long periods of

### Carpenters and Labourers

Have your own hand tools and PPE, valid class 5 license, able to lift 50lbs, able to work flexible hours, must be punctual

### Photographer

Enjoy working with children, experience with photography, able to properly set up equipment, grade 12, great communication skills, valid drivers license

### Rig Hands

Several locations in Manitoba, great pay and benefits, must have First Aide and H2S tickets before you can work



### Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter
- Job Referrals
- Educational Funding
- Career Exploration

### Services

- Job search
- Skills Training
- Interview Prep
- Employment Workshops



# Prairie Skills Employment Services

## Brandon and Area

### Guest Services Supervisor

GED required, provide security coverage of building, maintain compliance with health and safety, ensure positive experiences with guests

### Server

Available evenings and weekends, great customer service, 18 years of age with Serve it Safe certificate, training provided

### Yard Hand

Part-time position, general yard duties, snow and weed removal, washing trucks

### Sales Agronomist

Develop small business relationships, conduct field analysis on weed type and disease identification, give recommendations on crop product uses, great customer service skills

### Client Service Representative

Grade 12, 2-4 years of clerical or administrative experience, filed a previous Canadian Tax return, good reading and math skills, able to work flexible hours

### Livestock Transporter

Valid Class 1 license, able to cross into the USA, steady year round work, home 3-4 nights/week, great pay and benefits, physical labour required

### Lifeguard/Instructor

First Aide & CRP level C, Red Cross Lifeguard certificate, general maintenance, care an condition of pools, variety of shifts, multiple positions

### Summer Students

Students enrolled or currently taking Agribusiness, Financials, Business Admin, process transactions, provide over the counter deposit transactions, balance daily transactions

### Home Care Provider

Valid class 5 drivers license, current CPR and first aide, experience providing care for seniors

### Labourers and Operators

Seasonal work, flowline projects, able to work long hours, able to use a variety of hand tools

### Food and Beverage Services

Prior experience an asset, variety of positions and titles available, shifts vary on events occurring

### Sales Associate

Food and beverage preparation, cash handling experience, great organization and customer service skills, good benefits

### Line Cooks

Part-time and Full-time positions, evenings and weekends, excellent wages, experience not necessary, hard work and honesty is a must

### Delivery Drivers

Valid class 5 license, able to provide your own vehicle, great tips, excellent customer service, full-time and part-time positions

### Manager/Server

Shifts vary from days to nights, great customer service, Serve it Safe certification, paid weekly, great tips, full-time

### Receptionist

Part-time, ideal hours for university students, evenings and some Saturdays, must have great people skills, able to work unsupervised

### Thrift Store Clerk

Greet store customers, keep store neat and tidy, valid class 5 license, organized, great communication skills



### Contact us

www.prairieskills.com  
prairieskills@outlook.com  
204-747-2610

- Resume & Cover letter  
- Job Referrals  
- Educational Funding  
- Career Exploration

### Services

- Job search  
- Skills Training  
- Interview Prep  
- Employment Workshops

Funding provided by:  
The Government of Canada  
The Manitoba government